

April 10, 2014
Central LA Human Service District Board Meeting Minutes
Office of Public Health Conference Room, Alexandria, LA

Members Present:

Egan Jones
Bob Westmoreland
Clarence Hymon
Edwina Ricks

Harry Foster
James Sprinkle
Ron Carr
Roseada Mayeux

Sharon Pugh
Sondra Redmon
Tommy Davis

Guests:

Bart Liles
Becky Craig
Crystal Hurt
Don Pledger
Donna Capps
Herman Bignar

Ingrid Cannella
Joseph Buzetta
Karin Shrader
Kathy Pflipson
Ken Saucier
Leola Joshua

Lizz White
Quinetta Womack
Tracey Antee
Victor Dennis

I. Call to Order

The meeting was called to order at 5:30 pm by Chair James Sprinkle.

**II. Read and Approve April Meeting Agenda
Solicit Public Comment Requests**

A copy was provided to all in attendance. James read aloud the agenda for the board meeting. He then announced if anyone had any questions or comments to be addressed, the public comments forms were available on the sign-in table and the form is to be given to the chair during the meeting and requests would be addressed toward the end of the board meeting. James then asked for a motion to accept the April, 2014 agenda. Ron motioned to accept the board meeting agenda with a second motion by Sharon. Jim asked for any comments from the board or public. No comments received. All board members were in favor and none opposed. Motion carried.

III. Consent Agenda

March Retreat Minutes

James confirmed that all board members had received the March, 2104 Retreat minutes via email and had reviewed them. James then asked for a motion to accept the March Retreat Minutes. Clarence motioned first to accept the board retreat minutes with a second motion by Edwina. Jim asked for any comments from the board or public. All board members were in favor and none opposed. Motion carried.

March Board Meeting Minutes

James confirmed that all board members had received the March, 2104 Board minutes via email and had reviewed them. James then asked for a motion to accept the March Board Minutes. Clarence motioned first to accept the board minutes with a second motion by Edwina. Jim asked for any comments from the board or public. All board members were in favor and none opposed. Motion carried.

IV. ED Report / Financial Report

Egan read his monthly ED report to board members and public.

Financial Report was reviewed and Karin Shrader fielded questions.

V. Policy Reviews/Special Orders

1. Executive Limits

a. II. K. Community Relationships

Attachment: Community Engagement Report

Egan presented and read his Executive Limit report and allowed for discussion. A copy of the report was provided to the board members. The Community Engagement Report was reviewed by Bart Liles. Tommy suggested that a “stakeholder satisfaction survey” be implemented at various parish meetings in order to obtain a perspective from the public, “the stakeholders”. James asked board members to complete the Executive Limits Evaluation form and forward to him for review. No comments from board members were noted on the evaluation forms. Jim asked for a motion to accept Egan’s report. A motion to accept the Egan’s report on Community Relationships was made by Ron and seconded by Edwina. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

b. II. H. Compensation and Benefits

Attachment: Agency’s Critical Reports Calendar

Egan presented and read his Executive Limit report and allowed for discussion. A copy of the report was provided to the board members. The Agency’s Critical Reports Calendar was reviewed by Lizz White. James asked board members to complete the Executive Limits Evaluation form and forward to him for review. No comments from board members were noted on the evaluation forms. Jim asked for a motion to accept Egan’s report. A motion to accept the Egan’s report on Compensation and Benefits was made by Roseada and seconded by Tommy. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

2. Governance Process

III. H. Board Committee Principles

Clarence presented his report on the policy. A copy of the report was provided to the board members. Clarence found the board was in compliance with the policy. Time was allowed for discussion. A motion to accept the Board Committee Principles report was made first by Roseada with the second motion made by Tommy. Jim asked for any comments from the board or public. No comments were received. All board members were in favor and none opposed. Motion carried.

VI. Board Business

1. Board Development/Training Topic:

Managed Care: What are the Implications for our District? Speaker: Don Pledger, Magellan

2. Verify Financial Disclosures – Tier 2.1:

Board members that had filed their Tier 2.1 signed the signature page verifying. The other board members were reminded to file before next month’s meeting so they can sign the signature page.

3. Phase III Assessment:

Jim recognized the Assessment Team that was present: Ken Saucier, Herman Bignar, Quinetta Womack. (Other team members were present by phone). Jim thanked them for their assistance in helping our board complete and pass the Phase III Assessment.

4. Reappointment Letters:

Jim reminded the following board members about being reappointed:

- 1) *Edwina Ricks – letter mailed to Police Jury and board member 4/3/14.*
- 2) *Ron Carr – member contact Police Jury; Ron reported his reappointment is on the next policy jury agenda.*
- 3) *Bob Westmoreland – letter mailed to Police Jury and board member 4/3/14; Bob reported his reappointment is on the next policy jury agenda and asked Egan to be present for the reappointment.*
- 4) *Harry Foster – letter mailed to Police Jury and board member 4/3/14; Harry reported his reappointment is on the next policy jury agenda.*

5. Update on Tommy Davis' Governor's appointment:

Jim reported that he had talked to the governor's office today. Tommy should be officially appointed by next Friday.

6. Resignation of Greg Walker:

Jim reminded the board that Greg Walker submitted his resignation effective 3/17/14. This is a Rapides Parish Police Jury appointed position. Jim spoke with the president of the police jury. A motion to accept his resignation was made first by Clarence and seconded by Ron. Jim asked for discussion or comments from the board or public. None were received. All board members were in favor and none opposed. Motion carried.

7. Appointment of a Committee for replacement of Vice-Chair officer:

Jim asked for volunteers to form a committee for a Vice-Chair replacement. Sharon and Harry volunteered to work with Jim on this committee. This will be voted on at the next meeting.

8. Appointment of a Committee to revisit election of officers policy in regards to resignations and/or "upward placement" of existing officers:

- Policies: III. B. Governance Process: Governance Style
- Procedure: Board Recruitment and Succession Planning

Jim asked for volunteers to form a committee to review the policy and procedure. Roseada and Edwina volunteered to work with Jim.

9. April Training Topic:

Jim asked for a motion to combine the training for April with the May training. This was due to February training being tabled until April due to board meeting was late finishing. April training topic is "Funding Sources: Medicaid/Medicare" and May training topic is "Other Sources of Income". Clarence made the motion to combine April training topic with May and was seconded by Sharon. There was no discussion and none opposed. Motion carried.

10. Open Discussion from phone call between DHH and board:

There was open discussion of this conference call. Also discussed was the Interim MOU between DHH and the District that covers the present fiscal year. After lengthy discussion, Egan agreed to wait to sign the MOU until DHH Legal contacts Jim regarding the legal liability of the board members. Jim asked the board members to review the Interim MOU and to email him any questions/comments to him and they will be reviewed at the May board meeting.

VII. Next Month

1. Executive Limit *to be reviewed by board member*: II. F. Emergency ED Succession:

Jim asked for a volunteer to review this Executive Limit with Egan and report for May meeting. Bob volunteered to work with Egan. Jim reminded them there is a referenced procedure that will need to be reviewed also.

2. Governance Process *to be reviewed by board member*: III. F. Chairperson's Role:

Jim asked for a volunteer to review this policy and report for May meeting. Sondra volunteered to review the policy. Jim reminded her there is a referenced procedure that will need to be reviewed also.

VIII. Questions/Comments As Solicited

Vic Dennis submitted a comment form. Vic gave an updated on the Advocacy Council and their involvement with the two hospitals and formation of an oversight committee, Advocacy Day at the Capitol on 5/1 and NAMI training on 5/9.

IX. Announcements

Jim reminded the board members the next meeting is May 8, 2014.

Jim thanked Roseada for bringing the refreshments for this meeting. Bob asked for a volunteer for next month's meeting; Clarence volunteered to bring the refreshments. Jim stated he would bring a flag for future meetings.

X. Adjournment

Jim asked for a motion to adjourn the meeting. A motion was made by Roseada and seconded by Clarence. No comments or discussion from the board members or public. Motion carried. Meeting was adjourned at 7:00 pm.